

UMBRELLA RETIREMENT FUND TRANSFER INSTRUCTION



BEFORE YOU INVEST

- Complete this form if you are a member of the Allan Gray Umbrella Retirement Fund and intend to transfer a benefit from a previous employer fund or preservation fund.

Make an informed decision:

- Refer to the [Member information booklet](#) for more information about the Fund.

Consider getting financial advice:

- Allan Gray does not provide financial advice. However, we believe in the merits of good independent advice.
- If you are not comfortable making your own investment decisions, consider using the services of an independent financial adviser (IFA). To locate an IFA in your area, refer to the '[Find an independent financial adviser](#)' section of our website.
- The money that you transfer into the Allan Gray Umbrella Retirement Fund will be invested in line with your future contributions and will be added either to your existing account or a new account where this is needed to protect any vested rights.
- If you are an active member of the Allan Gray Umbrella Retirement Fund and were entitled to a lump sum in your existing retirement fund before the transfer, you will no longer have this right. You may only withdraw from the Fund after you have left your employer.
- If you are a paid-up member, you will still be able to access your withdrawal benefit at any time.
- This transfer may take up to three months to complete.



ADDITIONAL INFORMATION



STEP 1

COMPLETE THE FORM
& REFER TO THE
MEMBER INFORMATION
BOOKLET

- Complete all the information on the form to ensure that there is no delay in processing your instruction.
- Read the [Member information booklet](#) to understand the rules of the Fund.
- Are you representing the investor? Complete the '[Acting on behalf of the investor](#)' form, if not previously provided.



STEP 2

SEND DOCUMENTS

Send us the documents listed below:

Email: umbrellafund@allangray.co.za

- ☐ Completed 'Umbrella Retirement Fund transfer instruction' form
- ☐ Completed '[Acting on behalf of the investor](#)' form and supporting documents (if applicable)



CUT-OFF TIMES

Please note that if instructions and documents are received:

- Before 14:00 on a business day, we will start processing on that day.
- After 14:00 on a business day, we will start processing on the next business day.
- On a weekend or public holiday, we will start processing on the next business day.



WHAT HAPPENS NEXT?

- We will begin the process once we receive your completed application form.
- We will request transfer documents and payment of your benefit from the transferring fund.
- We will process your transfer into your existing account once the money reflects in the Allan Gray Umbrella Retirement Fund bank account.
- You will receive confirmation once your instruction has been processed.
- You may track the progress of your instruction online via your Allan Gray Online account.



Contact us if you need help:

Call 0860 000 654 between 07:30 - 17:30 (Mon - Fri) or Email: info@allangray.co.za

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The Allan Gray Umbrella Pension Fund's registration number and tax approval number is 12/8/38164. The Allan Gray Umbrella Provident Fund's registration number and tax approval number is 12/8/38180. These funds are collectively referred to as the Allan Gray Umbrella Retirement Fund. Allan Gray Investment Services Proprietary Limited, an approved section 13B pension fund administrator and authorised administrative financial services provider, is the Administrator.

1. Please provide us with your details

Account number

Title Surname

First name(s)

ID number (passport number if foreign national)

Are you registered for tax in South Africa? Yes ☐ No ☐

If yes, please provide your active South African income tax number*

*If you do not provide us with your active income tax number and you are registered for tax in South Africa, SARS will decline the tax directive application. This may delay the processing of your instruction.

2. Provide us with the transfer details

Where does the transfer come from?

- ☐ Transfer from a pension fund
- ☐ Transfer from a provident fund
- ☐ Transfer from a pension preservation fund
- ☐ Transfer from a provident preservation fund

Transferring fund's details

Estimated transfer amount of R

Registered name

FSCA registration number

Policy number (if applicable)

Contact telephone number

3. Member declaration

- I confirm that all information provided in this form is correct.
- I have not received advice from the Administrator regarding this instruction.
- I understand and acknowledge that if I am an active member of the Allan Gray Umbrella Retirement Fund, I will only be able to withdraw from the Fund after leaving my employer.
- I have read, understood and agree to the latest Allan Gray Umbrella Retirement Fund **Member information booklet** which I understand may have changed since the date on which I first became a member of the Fund.

Name of member

Signature of member Date