|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **{Project.Name}** | | Status as of: | | {StatusReportThis.ReportDate} | | {StatusReportThis.RAGStatus}[BK\_COLOR] | | Previous RAG: | {StatusReportLast.RAGStatus}[BK\_COLOR] |
| {Project.DescriptionPlain} | | {StatusReportThis.Strapline} | | | | | | | |
| KEY ACHIEVEMENTS | | | {StatusReportThis.AchievementsPlain} | | | | |
| **Portfolio** | {Project.Portfolio.parentName} | NEXT STEPS | | | {StatusreportThis.NextStepsPlain} | | | | |
| **Sub Portfolio** | {Project.SubPortfolio} |  | **Behind.** Two or more weeks behind schedule | | | | **Delayed.**  Two weeks behind schedule | | |
| **Business Sponsor** | {Project.Owners.Name} |  |  | | | |  | | |
| **Target Go Live Date** | {Project.ImplementationDate} |  |  | | | |  | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **COMPONENT RAGS & PATH TO GREEN** | | | | | |
| {@StatusReportThis.ComponentRags}[^Value!=Green]**COMPONENT** | **RAG** | **MITIGATING ACTIONS** | **DUE DATE** | **OWNER** | **LINKED RISK/ISSUE** |
| **{Key}** | {Value}[BK\_COLOR] | {Commentary} | {GreenDate} | {OwnerPerson.Name} | {CRAIDName} |

| **SCHEDULE** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| {@Schedule}**ID and Type** | **PROJECT NAME** | **TITLE** | **START DATE** | **DUE DATE** | **OWNER** | **RAG** | **STATUS** |
| #{ShortCode} {TaskType} | {Activity.Name} | {Title} | {StartDate} | {DueDate} | {Owner.Name} | {RAG}[BK\_COLOR] | {Strapline} |

| **DECISIONS** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| {@actions}[^Type=Decision][SubRow]**FROM** | **TITLE** | **DESCRIPTION** | **DUE DATE** | **ASSIGNED TO** | **STATUS** | **RESPONSE** |
| {Container.Name} | #{ShortCode} - {Title} | {DescriptionPlain} | {DueDate} | [SplitRow=3]{AssignedTo.Name}{Children.AssignedTo} | {Status}{Children.Status} | {ResponseCommentPlain}{Children.ResponseCommentPlain} |
| { } | { } | { } |

| **OPEN ACTIONS - OVERDUE** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| {@actions}[^Type!=Decision&&DueDate<Today][SubRow]**FROM** | **TITLE** | **DUE DATE** | **RAG** | **OVERALL STATUS** | **ASSIGNED TO** | **STATUS** | **RESPONSE** |
| {Container.Name} | #{ShortCode} **{Title}**  {DescriptionPlain} | {DueDate} | {LatestStatus.RAG}[BK\_COLOR] | {LatestStatus.StatusDate}  {LatestStatus.Strapline} | [SplitRow=3]{AssignedTo.Name}{Children.AssignedTo} | {Status}{Children.Status} | {ResponseCommentPlain}{Children.ResponseCommentPlain} |
| { } | { } | { } |

| OPEN ISSUES – Medium and High Only | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **{@Craid}[^Type=Issue&&Impact=Medium,High]ID & TYPE** | **TITLE** | **MITIGATING ACTIONS** | **OWNER** | **CREATED** | **DUE** | **SEV** | **RAG** | **STATUS** |
| #{Id} - {Type} | {Title} | {MitigationPlain} | {Owner.Name} |  | {DueDate} | {Impact} | {RAG}[BK\_COLOR] | {Status} |

| RISKS – Red RAG Status Only | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **{@Craid}[^Type=Risk&&RAG=Red]ID & TYPE** | **TITLE** | **MITIGATING ACTIONS** | **OWNER** | **PROBABILITY** | **DUE** | **SEV** | **RAG** | **STATUS** |
| #{Id} - {Type} | {Title} | {MitigationPlain} | {Owner.Name} | {Probability} | {DueDate} | {Impact} | {RAG}[BK\_COLOR] | {Status} |